

## **INSTRUCTIONS FOR PAYMENT OF SUPPORT**

ALL SUPPORT PAYMENTS MUST BE PAID THROUGH THE OHIO CHILD SUPPORT PAYMENT CENTRAL (CSPC) AND MUST INCLUDE A 2% PROCESSING CHARGE.

The address for mailing payments is **P.O. Box 182372, Columbus, Ohio 43218-2373**

Note: The address for mailing payments for employers, wage withholders, and financial institutions is: P.O. Box 182394, Columbus, Ohio 43218-2394.

The CSPC-Mail central lockbox location will only accept checks or money orders. Checks and money orders should be made payable to: **CSPC**

Please note your **SETS case number** on all payments. If you do not know your SETS number, please note your social security number and court docket number.

**Cash payments** may be made in person at the cashier's window at: 80 E. Fulton between the hours of 8:00 a.m. and 4:30 p.m.

If you move or change your address, please notify in writing the Franklin County Child Support Enforcement Agency at 80 E. Fulton, Columbus, OH 43215 and the Relocation Officer at 373 S. High Street, 4<sup>th</sup> Floor, Columbus, Ohio 43215.

### **IMPORTANT TELEPHONE NUMBERS:**

SETS automated payment line: 1-800-860-2555

OHIO CPC hot line: 1-888-965-2676

CLIENT COMPLAINTS: 1-800-686-156

Franklin County Child Support Enforcement Agency: (614) 462-3275